10:05 am.

To the Parent/Guardian of Jorge Mendez (Pseudonym used):

Your child has been referred to the office for a discipline issue. As reported on Thursday, February 25, 2016 Jorge demonstrated the following behavior: choking another student. Specifically: Jorge was upset with a fellow student for taking a block and toy he was playing with. Instead of notifying the teacher of this incident, Jorge put his hands around the neck of another student and choked him leaving a mark.

The consequences for this are:

🔳 \_\_\_ Lunch Detention(s)

🔳 Extended Time Out for \_\_\_\_\_

🔳 Phone Call Home
🔳 No Recess for \_\_\_\_\_\_\_

🔳 \_\_1\_\_ Day(s) of ISS

🔳 \_\_\_\_ Day(s) of silent lunch

🔳 \_\_\_\_ Day(s) of OSS

🔳 Sitting out of Class

🔳 Other: We will be placing Jorge on a behavior intervention chart that will follow him throughout the day.

I have spoken to your child about this incident and they are aware of the consequences of their actions.

Please contact the Elementary main office if you have any questions or concerns at 716-679-1581.

Sincerely,

Erin M. Clark

Erin M. Clark

Administrative Intern

Fredonia Elementary